
Read:OutLoud™ SOLO Edition

Getting Started Learning Checklist

See how much you know and have learned about Read:OutLoud using this skills checklist.

Tutorial 1

- Launch Read:OutLoud
- Sign In** as a Learner
- Preview** an **Assignment Template**
- Open** an **Assignment Template**
- Read text using auditory supports
 - Speak** Locked Text
 - Stop** speaking
 - Highlight text for speaking
 - Speak** text
 - Read All** text
 - Speak Paragraph**
- Use the **Dictionary**
- Use the **eHighlighters** to highlight eText to add **Subtopics**
- Add **Notes** to the **Supported Reading Guide**
- Move **Subtopics** in the **Supported Reading Guide**
- Indent Subtopics** in the **Supported Reading Guide**
- Delete Notes** and **Subtopics** in the **Supported Reading Guide**
- Save/Save As**
- Print** the **Supported Reading Guide** as a study guide

Tutorial 2

- Launch Read:OutLoud
- Sign In** as a Teacher
- Preview** an assignment
- Open** an **Assignment Template**
- Modify an **Assignment Template**
 - Delete Locked Text**
 - Add Locked Text**
 - Edit Locked Text**
- Save** an **Assignment Template**
- Assign** an **Assignment Template** to Learners

Ready for More

- Navigate in the eText
 - Move to **Beginning/End of Document**
 - Move to **Next Sentence**
 - Select Sentence**
- Resize the views with the **Slide Bar**
- Speak** text
 - Repeat** last text spoken
- Cut/Paste** text
- Copy/Paste** text
- Use **Re-Highlight**
- Use the **Bibliographer**
- Add eText**
 - Use **Add eText**
 - Connect to the **Web**
 - Capture Web Page**
- Move among eText pages using **Next Tab**
- Resize eText
 - Grow Selection**
 - Shrink Selection**
- Remove eText Tab**
- Use **Map View**
- Add Picture(s)**
 - Add Picture(s)** provided within Read:OutLoud
 - Add *your own* pictures or illustrations to a Read:OutLoud document
- Outdent Subtopics** in the **Supported Reading Guide**
- Add Outline Template**
- Format eText
 - Change **Font** Style and Size
 - Change **Alignment**
 - Change **Line Spacing**
- Set Colors** in the **Supported Reading Guide**
- Set text-to-speech options from the **Speech** Menu
 - Turn Speech On/Off**
 - Turn **Speak Toolbar** and **Dialog Boxes** on
 - Highlight Word-by-Word**

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- Set **Voice Settings**
 - Voice**
 - Rate (speed)**
 - Pitch**
 - Volume**
 - Adjust speech feedback as you type
 - Use the **Pronunciation** option from the **Speech** menu
 - Use **Check Spelling** in eText
 - Cue Misspelling**
 - Show/Hide Locked Text**
 - Show/Hide Toolbar**
 - Modify **Print Settings**
 - Change default assignment settings using **Student Preferences** in **Teacher Central**

Additional Read:OutLoud Resources

- Help** Menu
- Read:OutLoud **Getting Started**
- User Guide**
- Sample **Assignment Templates**
- Sample **eText**
- Sample images
- Don Johnston Learning Resources** on the Web
www.donjohnston.com/djlearning/readoutloudfrm.htm
 - Getting Started Tutorial
 - Product Story
 - Standards Sheet
 - Learning Checklist
 - Research