

## ClassMate Reader Quick Reference

### How to Download a Book

1. Turn off the power to your ClassMate Reader.
2. Connect the small end of the USB cable to the top of your ClassMate Reader and the large end of the USB to your computer.
3. Turn on the power to your ClassMate Reader. It won't work while it is connected but it needs to be on so that your computer book is downloaded to the SD card in the reader.
4. Go to Bookshare.org or another site to find the book or text you want to download and right-click.
  - If you are using Windows® Internet Explorer®, select **Save Target As**
  - If you are using Mozilla® Firefox®, select **Save Link As**
  - If you are using Apple® Safari™, select **Download Linked File As**
5. Follow the instructions below.

For DAISY / NISO / BRF Files	For Non-DAISY / Non-NISO Files	For TXT / HTML / XML Files
1. Download the file: <ol style="list-style-type: none"> <li>a. Select <b>Desktop</b>.</li> <li>b. Click the <b>Create New Folder</b> icon.</li> <li>c. Type a folder name.</li> <li>d. Click <b>Open</b>.</li> <li>e. Click <b>Save</b>.</li> </ol> 2. Place it on your SD card: <ol style="list-style-type: none"> <li>a. On your <b>Desktop</b>, open <b>My Computer</b>.</li> <li>b. Select <b>Removable Disk</b>.</li> <li>c. Click and drag your new folder from the <b>Desktop</b> to the <b>\$VRDTB</b> folder.</li> </ol>	1. Download the file: <ol style="list-style-type: none"> <li>a. Select <b>Desktop</b>.</li> <li>b. Click the <b>Create New Folder</b> icon.</li> <li>c. Type a folder name.</li> <li>d. Click <b>Open</b>.</li> <li>e. Click <b>Save</b>.</li> </ol> 2. Place it on your SD card: <ol style="list-style-type: none"> <li>a. On your <b>Desktop</b>, open <b>My Computer</b>.</li> <li>b. Select <b>Removable Disk</b>.</li> <li>c. Click and drag your new folder from the <b>Desktop</b> to the <b>\$VROtherBooks</b> folder.</li> </ol>	Download the file directly to your SD card: <ol style="list-style-type: none"> <li>1. Select <b>Removable Disk</b> in the <b>Save In</b> field.</li> <li>2. Select the <b>\$VRText</b> folder.</li> <li>3. Click <b>Save</b>.</li> </ol>

6. Turn off the power to your Classmate Reader, remove the USB cable and turn the power back on.

## Improve Comprehension With Note Taking and Highlighting

The National Reading Panel concluded that comprehension is “dependent on active and thoughtful interaction between the text and the reader.” Comprehension occurs when learners recognize and act upon the inner-conversation in their heads while reading. *This* is when comprehension is truly happening, not when learners are answering questions at the end of the chapter correctly.

Learners need skills to support the meaning-making process. ClassMate Reader offers features to develop this process through **Note Taking** and **Highlighting**.

With **Note Taking** and **Highlighting**, learners:

- Identify important pieces of information when taking notes from a text
- Identify what is a big idea and what is a related detail
- Clarify their thinking
- Increase their ability to remember big ideas and details

### Use These Strategies

- **Text-to-Self:** Before reading a book, set a purpose for learning. At the beginning of the text, ask learners to record any questions and/or predictions about the topic or story they will read about. Encourage learners to continue to record questions/predictions and check back to see whether they have answered the question(s) and/or determined whether their predictions were accurate.
- During reading, make personal connections to the text. Ask learners to write down or record their thoughts in a **Text Note** or **Voice Note** when they come across some text they can relate to.

**IMPORTANT:** To apply this Text-to-Self strategy effectively, learners need to repeat the word or phrase that caused them to make the connection in the **Text Note** or **Voice Note**.

#### Example

A book might say, “*The Grand Canyon is in four states.*” If a learner makes a personal connection, the learner could add a note that says, “*I toured the Grand Canyon when I visited Grandma in Arizona.*”

- As learners are reading, ask them to selectively highlight short phrases or sentences that might help them remember important information. Doing this improves background knowledge and increases long term retention.
- To further support comprehension building, remind learners that when they open their books at a later date, they can review the text they highlighted and hear the notes that they entered on the keyboard or recorded.

### More Help

- For further help on how to use the ClassMate, see the User Guide on your ClassMate. To get there, press **Home**, use your stylus to tap **Open**, tap the **ClassMate** folder, tap the **Text files** folder, tap **user guide.htm** and tap the **Open** button.
- For additional product information, visit [www.donjohnston.com](http://www.donjohnston.com).